

# Woodley CofE Primary School



## Our Vision

At Woodley CofE each person is unique and accepted as a child of God. Through strong Christian values and our BRIGHT attitudes to learning, we inspire hearts and minds to create life-long learners, who have the skills, knowledge and understanding to shine brightly in the world.

*"Let your light shine before others." Matthew 5:16*

## Intimate Care Policy

Responsibility of: Full Governing Body

Date of Review: June 2023

Date of Next Review: June 2024

Version	Date Policy Adopted/Reviewed	Approved by governors	Description
1	Written in 2015	2016	
2	September 2017	2017	
3	September 2018	2018	
4	March 2021	2021	No changes
5	September 2021		Highlighted in yellow

Chair of Governors:

Head Teacher:

Woodley CofE Primary does not discriminate against children who have not yet reached a stage where they can manage their own personal hygiene and will provide appropriate support on an individual basis.

We are committed to the safeguarding of the children in our care and acknowledge that all children have the right to be treated with respect and dignity when care is given. Staff who provide intimate care are trained in Child Protection and have current DBS checks.

When changing nappies or pull-ups, or wet or soiled clothes, the following procedures will be followed.

- Only staff will provide intimate care. Parent helpers are not allowed to do this.
- Staff will ensure that other children respect the privacy of the child concerned.
- Staff will wear disposable, protective gloves when changing clothes or nappies/pull ups.
- Children, where able to, will be encouraged to remove their own clothing and dress again after being changed.
- Children, where able to, will be encouraged to clean themselves with wipes.
- Individual intimate care plans will be drawn up for particular children as appropriate to suit the circumstances of the child. These care plans will be reviewed on a regular basis. Parents will complete the attached agreement form.
- Staff will put all wet/soiled clothes into a nappy bag for the parent/carer to take home.
- Clean clothes can be provided by school where necessary; however parents/carers are encouraged to provide their child with their own change of clearly labelled clothes in a named bag.
- Both the staff member and child will wash and dry their hands.
- If a child refuses to be changed by a member of staff, the parent/carer will be called in to change their child.
- If a member of staff cannot clean a child sufficiently, the parent/carer will be called in to clean their child.

Intimate Care Policy  
Parental Agreement Form



What we will do .....

- Encourage A to try for the toilet on a regular basis and praise him/her for doing this.
- Encourage A to let an adult know when he/she has soiled him/herself and praise him/her for doing this.
- Encourage A to clean him/herself up using wipes.
- Ensure A cleans his/her hands thoroughly after cleaning him/herself to prevent spread of germs.
- We will record each time we change A which is available to view if requested.

What you will do....

- Encourage A to go to the toilet at home.
- Encourage A to clean him/herself at home to be consistent with school.
- Promote good hygiene at home by modelling to A how to wash his/her hands thoroughly.
- Provide the school with wipes which A can use to clean him/herself at school.
- Provide the school with clean clothes for A to change into at school.
- Provide a separate bag in which to store his/her soiled clothes.

I agree to support the Intimate Care Policy and practice of Woodley C of E Primary School.

Signature of Parent / Carer

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Print Name

.....

Date .....

Signature of School Representative

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Print name

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Position

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Date .....